

Board of Election Commissioners Meeting
City of Galesburg, Illinois
August 21, 2025 — 9:00 a.m.
City Hall Erickson Conference Room

Chairman Roger Williamson called the meeting to order at 9:00 a.m. Attending were Commissioner David Christensen, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Jeannette Chernin and Darla Krejci.

After reviewing the minutes from the July 24, 2025 meeting, David Christensen made a motion to approve the minutes. Roger Williamson seconded. Motion carried.

Public Comment – Candidates for the March 17, 2026 Election are to pick up packets from the County Clerk's Office. Walklists are available at the City Election Office.

Old Business:

Memo Only Budget -- David Christensen provided an overview of the Memo Only Budget. Total expenses for July were \$13,134.00. \$11,018.00 of the total was for postage and mailing. Total revenue was \$17,238.00. Checking balance is \$67,446.00.

Voter Card Mailing (required every two years) – 17,807 Voter registration Cards were mailed out on July 8, 2025. Approximately 1190 cards (7%) were returned by the Post Office. The following is a breakdown of the returned cards.

- 300 were marked as "Undeliverable as addressed"
- 100 were marked as "Moved – Left no forwarding address".
- 125 were marked as "Vacant, attempted delivery, no mail receptacle, or refused".
- 200 were marked as "Moved within town".
- 350 were marked as "Moved out of town".
- 4 were marked as "Deceased".
- 75 returned cards had previous notices sent.
- 36 returned cards already had been updated, and new cards had been sent.

Commissioner Vacancy Update – We are still waiting for a decision from the Court, but they are still within the time frame. We are hoping for a decision in September.

Board Member Promotion – Roger Williamson made a motion to promote David Christensen from Secretary to Vice-Chairman. David Christensen seconded. Motion passed.

New Business:

Office Voter Registration Software

Pending End of Update Notice – We have been notified that Update Support is scheduled to end in December. The software is currently 20 years old.

Replacement Software – ES&S provided a demonstration of the new software (Power Profile). Jim Cueno (GIS), Orlee Lucero (IT), and Cameron Lemaster (IT) were present for the Demo.

Grant Qualifying Purchase – We have checked with the State Board of Elections, and the complete purchase and renewal is reimbursable.

Quote – The purchase and implementation are \$28,300.00. The Annual renewal is \$18,030.00.

ES&S is the same vendor we have been using, and they have consistently provided us with excellent service and support. The State must give the final approval for the new system.

MS-ISAC Membership

IT Recommendation -- Orlee Lucero, the IT Director for the city, recommends continuing to share costs for this security program. The annual membership is \$998. (An additional 6 months is included if we sign up before September 1, 2025). This is not grant reimbursable. The CrowdStrike software for 6 PCs for 2025 is \$608.34 and for 6 PCs for 2026 is \$608.34 and is grant reimbursable.

Quote – David Christensen made a motion to accept the quote for the MS-ISAC Membership. Roger Williamson seconded. Motion carried.

Future Vetting Office Technology Purchases by City IT – Orlee Lucero has been assigned the responsibility of overseeing future city technology purchases. Orlee must be contacted about future technology purchases needed for the Election Office.

Invoices & Supplies— David Christensen made a motion to approve the supplies for the month of July. Roger Williamson seconded. Motion carried. David Christensen made a motion to approve the supply list for the month of July. Roger Williamson seconded. Motion carried.

Schedule September meeting—The next commissioners' meeting was scheduled for September 25, 2025 at 9:00 a.m.

Other: none.

David Christensen made a motion to adjourn the meeting. David Christensen seconded. Motion carried. The meeting was adjourned at 9:25 a.m.